

**LET  
RISK ASSESSMENT FORM**



<b>DATE:</b> January 2021  <b>JOB OR SITUATION:</b> Primary School PE delivery – Coronavirus/Covid 19 <b>SUBJECT OR LOCATION:</b> Rachael Jenkinson – Primary School Setting Risk Assesment			PERSONS AT RISK					INITIAL RISK RATING		
			EMPLOYEE	YOUNG PERSON	CHILD	PUBLIC	OTHER SITE USER	LOW	MEDIUM	HIGH
TASKS OR ACTIVITIES	HAZARDS IDENTIFIED	No.								
<b>1. On entry of the school</b>	Cross contamination of infected droplets.		√				√			
<b>2. Moving around school</b>	Cross contamination of infected droplets.		√		√			√		
<b>3. Social distance</b>	Cross contamination of infected droplets.		√		√				√	
<b>4. Children procedures before lessons</b>	Children that are infected but don't know due to not showing symptoms could bring the virus with them into the lesson.		√		√			√		
<b>5. Children procedures after lessons</b>	Children could be infected with the virus in the PE lesson.		√		√			√		
<b>6. Moving groups around school</b>	Potential risk of infected by passing infection to other children and staff members.		√		√				√	
<b>7. Schools Equipment</b>	Hygiene and risk of cross contamination.		√		√			√		
<b>8. Own equipment</b>	Hygiene and risk of cross contamination.		√		√			√		
<b>9. Outside lessons were possible</b>	Minimizes the risk of cross contamination and infection of other children and staff.		√		√		√			
<b>10. Indoor lessons</b>	Cross contamination due to poorly ventilated area. Children not able to spread out and socially distance as well as if they were outside.		√		√			√		

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<b>11. Organisation/positioning of students</b>	Children working close together increases the chance of spreading droplets and if the child or staff members is infected, this increases the chance of spreading the virus.		√		√				√	
<b>12. Group work</b>	Children working close together increases the chance of spreading droplets and if the child or staff members is infected, this increases the chance of spreading the virus.		√		√				√	
<b>13. Exit of the school</b>	Potential of children or adult to contract the virus when visiting the school setting and if measures are not in place this can be spread out to the public and in the community.		√			√		√		
<b>14. Competitions</b>	Close contact with other children and other family members.		√		√	√			√	
<b>15. Cheering / Shouting / Singing</b>	Increase risk of spreading water droplets from child to child or from child to adult.		√		√				√	

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HAZARD NO.	EXISTING CONTROLS	FURTHER CONTROLS	BY WHOM	COMPLETION DATE	FINAL RISK RATING		
					LOW	MEDIUM	HIGH
1.	Use of hand sanitizer and wearing of face mask. RJK now tested every week and gets results within 30 minutes of test.	Clean hands with soap and water thoroughly for 20 seconds or more. Wearing of face mask inside the school.	RJK and the school		√		
2.	Follow the schools policy on the one way system and other procedures in place to minimize risk. RJK now tested every week and gets results within 30 minutes of test.	Use of face mask when inside the school.	RJK and the school.		√		
3.	Stay the safe distance away from staff and students that has been advised by the school and the government. RJK now tested every week and gets results within 30 minutes of test.	Plan appropriate activities to allow safe distancing of staff and children.	RJK		√		
4.	Children encouraged to wash hands before the lesson or at least use hand sanitizer.		RJK and the school		√		
5.	Children encouraged to wash hands immediately after the lesson or at least use hand sanitizer.		RJK and the school		√		
6.	Follow one way system, keep students at a distance that is advised by the school and the government when moving in the same direction. RJK now tested every week and gets results within 30 minutes of test.	Follow the one way system when	RJK and the school.		√		

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		moving to different locations of the school and any other policies or procedures given by the school setting.					
7.	Equipment per bubble and cleaned after use for next class.	Cleaned thoroughly after every session and at the end of every day by the school setting.	RJK and the school.		√		
8.	Cleaned prior to use, during lesson change overs and after use. Cleaned between bubbles so no cross contamination.	RJK to be provided such cleaning material.	RJK		√		
9.	Plan a range of activities that can be delivered outside. More space to minimize the chances of catching or spreading the virus. RJK now tested every week and gets results within 30 minutes of test.	If indoor needs to be used, open external doors to ventilate the working area.	RJK and the school		√		
10.	Wear face mask in the classroom before entering the hall or activity space, encourage whole school covid-19 policy and do not allow the children to touch	If indoor space needs to be used,	RJK and the school		√		

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	any unnecessary equipment. RJK now tested every week and gets results within 30 minutes of test.	open external doors to ventilate the working area. Follow schools settings policies and procedures.					
11.	Facing outwards and forward away from each other and not working towards each other. Side by side is fine as long as children are facing forwards. Children are in their specific bubbles to minimise the transfer of the virus. RJK now tested every week and gets results within 30 minutes of test.	The organisation of delivery and following the school settings COVID policy and procedures.	RJK and the school		√	√	
12.	Smaller group activities to minimize contact. Same groups each lesson. Bubble system in each school.		RJK			√	
13.	Use of hand sanitizer	Any additional policies and procedures that the school setting may have. Clean hands with soap and water thoroughly	RJK and the school		√		

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		for 20 seconds or more.					
14.	Follow guidance from the awarding bodies depending on which activity is being delivered. Cross school competitions currently cancelled.	Follow the school settings COVID policies and procedures that may be in place.	RJK and the school.			√	
15.	Discourage cheering / shouting / singing within lessons. RJK now tested every week and gets results within 30 minutes of test.	Think of an alternative system for children to encourage and motivate their peers that minimizes risk.	RJK and the school.			√	

<b>ASSESSED BY:</b> _____ R Jenkinson	<b>APPROVED BY:</b> _____ A Pitman	<b>REVIEW DATE:</b> _____ March 2021
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